

Sustainable & Ethical Procurement Policy



Borras recognise that the products and services we procure have social, environmental and economic impacts.

This policy standard sets out the detailed requirements and minimum expectations of our policy of sustainable and ethical procurement;

- **Communicating our commitment to sustainability and ethical procurement to our supply chain throughout the tender process.**
- **Adopting a framework for bringing environmental, social and ethical criteria into procurement decisions.**
- **Working in partnership with suppliers and contractors to ensure that the environmental and social impacts of the products and services have been considered and, where possible, minimised.**
- **Monitoring our supply chain in relation to environmental, social and ethical standards.**

We seek to avoid adverse social and environmental impact in the supply-chain, the reduction of environmental impact from service operations and the purchase of products that meet recognised standards as follows:

Minimise the negative environmental impacts of goods and services across their lifecycles:

- **Take into account environmental impacts when specifying products, referring to the Green Guide to Specification and environmental standards such as BRE BES 6001 Framework Standard for Responsible Sourcing and the Bath Inventory of Carbon and Energy.**
- **Encourage all contractors to have an environmental policy and management system.**
- **Assess environmental impacts and performance of suppliers and contractors.**
- **Not to procure any species present on The Convention on International Trade in Endangered Species (CITES) list of wild fauna and flora (Appendices I, II and III).**
- **Ensure all timber has been independently certified to either the Forest Stewardship Council (FSC) or Programme for the Endorsement of Forest Certification (PEFC) schemes.**
- **Take into account transportation distance and mode including from the original source of extraction/manufacture.**
- **Give preference to materials which have a recycled content or can be re-used.**
- **Give preference to services and materials with a low environmental impact and those which help to minimise impact such as climate change, ecological damage, waste production and water scarcity.**

Minimise negative social and ethical impacts associated with the supply goods and services:

- **Incorporate consideration of social and ethical issues into the supply chain approval process.**
- **Sustainable and Ethical Procurement Policy.**
- **Encourage suppliers and contractors to have policies which set out how they manage their socio-economic impacts.**
- **Assess key social and ethical impacts of suppliers and contractors.**
- **Ensure compliance with our Modern Slavery Statement.**

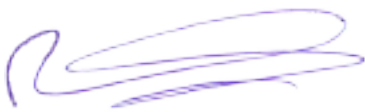
Reduce demand for procurement of resources such as energy, water and raw materials:

- Use energy and water efficiently, maintaining records of our usage for comparison and improvement purposes.
- Store and handle materials carefully, and re-use materials where possible.
- Operate a materials exchange service between sites and other businesses and seek to make use of any surplus materials.

Enhance positive employment and economic impacts associated with the supply of goods and services:

- Provide new employment opportunities.
- Encourage our supply chain to promote the Real Living Wage.
- Provide opportunities for local businesses through the tender and construction process.
- Provide opportunities for small and medium-sized businesses through the tender and construction process.
- Encourage and support our supply chain in the provision of training and skills development to their employees and including apprenticeship opportunities.
- Support a diverse workforce via our contractors and suppliers.

Where practicable and within the framework of commercial value, this policy commits Borras to selecting those suppliers, services and products that are environmentally or socially preferable.



Robert Broadfield

Managing Director